

*Lifetime Journey in
Education Sector as Principal*





INDU SHARMA





Objective

- Possesses an effective, positive, and flexible teaching style with the willingness to work beyond the call of duty.
- “To secure a position as a Principal and utilize my dedication to foster quality education required for a child’s development.”
- “Develop and promote creativity and high-order thinking skills that increase the performance of the students.”
- “To build a long-term profession as a Principal that will offer endless opportunities for career growth and to keep up with cutting-edge educational technologies.”
- With my great administrative and coordination skills, I would work to perform organizational tasks and duties. Guiding the students to encourage them to participate in constructive programs would be my aim as a Principal.”
- “As an experienced teacher with 18 years of experience, I would like to devise and foster fascinating, captivation and unique practices to intrigue the students.”

Clickable Links

  **Permanent Address:**
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Key Experiences:

Principal (The Milestone Smart School, Ghanaur , Patiala) May 22, 2022 –Jan 21, 2024

- Managing day to day operations of the School as a Principal
- Initiated the academic session for the year 2022-23
- Took some key initiative like to build up subject departments and clubs to streamline academic planning and activities
- Responsible for appointing key faculty and maintaining academic standards
- Responsible for taking key academic initiative to upgrade the academic level
- Instrumental in conducting key workshops like “NEP awareness”
- Building up the month wise curriculum for theme based activities
- Managing key stakeholders associated with the school
- Organizing Educational excursions for students.
- Planning Sports Meet and Fete ‘22’
- Awareness regarding Career and arrange career counselling workshop for senior wing
- Recruiting well qualified and experienced staff
- Responsible for all CBSE work and updates
- Organized Annual function 2023 “Udaan”.
- Planned Guide including annual planner and design syllabus as per NCERT curriculum for session 2023-24

Principal (Bhagwan Parshuram Public School, Jagadhri) March 2022 – April 2022

- Managed day to day operations of the School as a Principal
- Initiated the academic session for the year 2022-23
- Took some key initiative like to build up subject departments and clubs to streamline academic planning and activities
- Instrumental in conducted key workshops like “NEP awareness”
- Building up the month wise curriculum for theme based activities
- Managed key stakeholders associated with the school

Activity Coordinator/ HOD (Delhi Public School, Ambala) April 2011 - Feb 2022

- Ideating, planning, conducting and managing day to day co-curricular activities of the School
- Initiated the e magazine of the school as creative Head
- Successfully conducted scholar and investiture ceremony every academic year
- Early academic planning of the social science department as an HOD
- Planning and managing annual outdoor activities.
- Time table in charge for the whole academic session for multiple years
- Teacher Staff club and Heritage club Head for multiple years
- Assisting in onboarding new faculty as part of the selection committee
- Instrumental in conducting key workshops like “Overview Indian Culture”
- Coordinating with key departments of the school

Teaching Experience

S.No	Name of Post	Name and address of Institution/ Organization	Duration.		
			From	To	Years
1	PRT	LITTLE ANGELS SCHOOL, MATHURA	1996	1997	9 Months
2	TGT	MAHARASTRA SOCIETY, MHOW	1997	1999	1 Year, 8 Months
3	TGT	DAV, CHENNAI	2005	2006	9 Months
4	TGT	ST. JOSEPH SCHOOL, AMBALA CITY	2006	2008	3Years ,
5	TGT	ST. JOSEPH SCHOOL, AMBALA CITY	2009	2010	1 Year ,
6	ACTIVITY CORDINATOR, PGT HISTORY	DPS AMBALA	2011	March 08, 2022	11 Years

Educational Qualifications:

Examination Passed	Name of School / Institute	Name of Board / University	%age of marks obtained	Subjects / Remarks
B.A	K.R DEGREE GILS COLLEGE, MATHURA	AGRA UNIVERSITY	56.16	HINDI, ENGLISH, HISTORY, ECONOMICS
M.A(HISTORY)	PG COLLEGE , MHOW	DEVI AHILYA UNIVERSITY, INDORE	57.37	HISTORY
M.PHIL (HISTORY)	SCHOOL OF LIBERAL STUDIES	DEVI AHILYA UNIVERSITY, INDORE	91.51	HISTORY
B.Ed. (SSC/ENG)	MAHABIR COLLEGE	KURUSHETRA UNIVERSITY	61.4	ENGLISH/ SSC
OTHER CERTIFICATIONS:		1. PGDCA 2. MBA		

Reference Number

- Mrs. Amita Dhaka:- 7082315086, Principal Dps Ambala
- Mrs. Neelam Sharma:-7589492887, Principal, Ops Vidhya Mandir